

AG HELP WANTED

Assessing Applicants

What knowledge, abilities, and other characteristics does a person possess to be suited for the job?

Employers need to be clear about (1) what the job qualifications are, and (2) how to get information about whether individuals possess them. The list of functions, duties, and responsibilities on a job description states what the position incumbent will have to do. A chart or matrix can help organize the assessment of the applicants in a systematic way.

Learn more from *AgHelpWanted - Staffing the Farm Business* at: AgHelpWanted.org

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